

Report Number: QIP-ASI2191154

Audit Date : 09 Nov.,2021

This report is issued by Focus Technology Co., Ltd. (Made-in-China.com) and the supervising inspectorate (SGS-CSTC Standards Technical Services Co., Ltd.) to confirm that:

Company Name : Ningguo Xinmao Fiberglass Products Co., Ltd.
 宁国市鑫茂玻璃纤维制品有限公司
Showroom : <https://xinmaofiberglass.en.made-in-china.com>
Address : No. 31, Zhenning Road, Heli Development Zone, Ningguo City, Xuancheng, Anhui, China
Product : Fire Sleeve

has been on site audited for the Following Scope of Activity

1. General Information
2. Foreign Trade Capacity
3. Product Research & Development Capacity
4. Management System and Product Certification
5. Production Capacity & Quality Control
6. Financial Position
7. Working Environment
8. Energy Saving and Emission Reduction
9. Photos



General Comments:

Ningguo Xinmao Fiberglass Products Co., Ltd. is a manufacturer with 30 employees; it was established in 2011, located in No. 31, Zhenning Road, Heli Development Zone, Ningguo City, Xuancheng, Anhui, China. The workshops occupy an area of around 3000 square meters.



Sign for and on behalf of
 SGS-CSTC Standards Technical Services Co., Ltd.

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SUPPLIER ASSESSMENT REPORT

Audited Company	Ningguo Xinmao Fiberglass Products Co., Ltd.
Audited Site:	No. 31, Zhenning Road, Heli Development Zone, Ningguo City, Xuancheng, Anhui, China

Consigner of Assessment	Made-in-China.com		
Audit Type	<input checked="" type="checkbox"/> Initial Audit <input type="checkbox"/> Re-audit		
Audit Date	09 Nov., 2021	Verify Report	http://www.sgs.com/ecv
Auditor	Seven Song	Reviewed by	Toby Han

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Part A: General Information

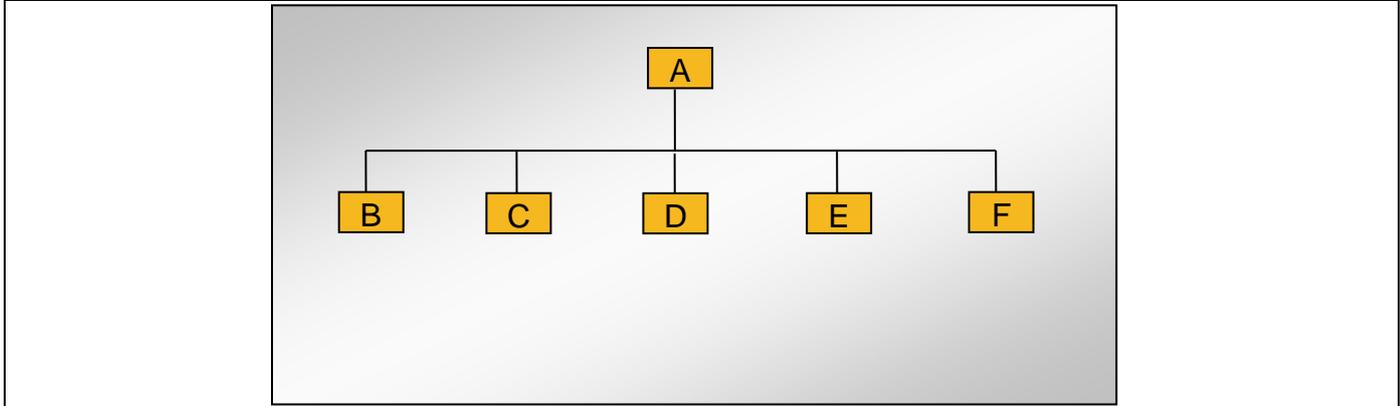
Section 1: Company Overview

1.1 Legal Validity			
Does the company have a valid business license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Others	Registration Number	91341881580101368B
Year of established	26 Jul.,2011	Valid Date	25 Jul.,2031
Registered address	No. 7, South Waihuan Road, Ningguo City, Xuancheng, Anhui, China		
Actual address	No. 31, Zhenning Road, Heli Development Zone, Ningguo City, Xuancheng, Anhui, China		
Does the company in abnormal operation status list of industrial and commercial bureau?	No		
Registered capital	RMB 5,000,000		
Name of legal representative	Ms. Yuemin Yu		
Business scope	Glass fiber casing production, sales, hardware and electrical appliances, rubber products, plastic products, chemical raw materials (except dangerous goods), auto parts sales, self-support and agent of all kinds of goods and technology import and export business (the state limited company operating or prohibited import and export of goods and technology except). (For projects subject to approval according to law, business activities can only be carried out after approval by relevant departments)		
1.2 Basic Information			
Contact person	Ms. Daisy		
Phone number	0086-15726815066	Fax number	Nil
URL/Web address	https://xinmaofiberglass.en.made-in-china.com		
Company type	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Trading Company <input checked="" type="checkbox"/> Combined <input type="checkbox"/> Group Corporation		
Type of ownership	<input checked="" type="checkbox"/> Limited Company <input type="checkbox"/> Public Company <input type="checkbox"/> Foreign joint venture <input type="checkbox"/> State-Owned <input type="checkbox"/> Private Owner <input type="checkbox"/> Wholly foreign-owned enterprises		
Associated company	Nil		
Products manufactured / sold scope	Fire Sleeve		
1.3 Company Building Information			
According to: <input type="checkbox"/> Land certificate <input type="checkbox"/> Real estate certificate <input checked="" type="checkbox"/> Lease agreement <input type="checkbox"/> Observation Estimated on site			
The company area 3000 square meters The land occupies square meters. Confidential The offices occupy 100 square meters. The workshops occupy 2900 square meters.			



Section 2: Human Resources

2.1 Company Chart



2.2 Explanation of Code and Employee Details

Code	Department	Number of employees
A	General Manager	1
B	Admin. & HR Dept.	1
C	Sales Dept.	6
D	Finance Dept.	1
E	Product Dept.	19
F	Quality & Tech. Dept.	2
Number in total:		30

2.3 Key Staff

Title	Full name	Education	Working experience for this trade / total experience
General Manager	Ms. Yuemin Yu	Junior College	20/20 years



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Part B: Foreign Trade Capacity

Section 1: Export Overall Situation

1.1 Export Overall Situation	
Does the company have a valid Import and Export license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The import and export enterprise code.	91341881580101368B
The number of foreign trading staff with relevant trading experience.	<input type="checkbox"/> within 1 year staff <input checked="" type="checkbox"/> 1-5 years 1 staff <input checked="" type="checkbox"/> 6-10 years 1 staff <input type="checkbox"/> over 10 years staff Total 2 staffs
The language freely used by foreign trade staff	<input checked="" type="checkbox"/> English <input type="checkbox"/> others:
Annual revenue of previous year	Confidential
Annual export revenue of previous year	Confidential
Estimated export revenue for this year.	Confidential
Overseas agent / branch	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Nearest port	Shanghai Port, Ningbo Port
Acceptable quotation terms	<input checked="" type="checkbox"/> FOB <input checked="" type="checkbox"/> CIF <input checked="" type="checkbox"/> CFR
Acceptable payment terms	<input checked="" type="checkbox"/> LC <input checked="" type="checkbox"/> T/T <input checked="" type="checkbox"/> D/P <input checked="" type="checkbox"/> PayPal <input type="checkbox"/> Western Union <input type="checkbox"/> Small-amount payment
Average lead time (Peak Season)	<input type="checkbox"/> within 15 workday <input checked="" type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time
Average lead time (Off Season)	<input type="checkbox"/> within 15 workday <input checked="" type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time

Section 2: Export Business Capacity

2.1 Market Distribution (please list top three areas)		
Market	Main Product	Main client
<input checked="" type="checkbox"/> North America	Fire Sleeve	Confidential
<input type="checkbox"/> South America		
<input checked="" type="checkbox"/> Europe	Fire Sleeve	Confidential
<input checked="" type="checkbox"/> Southeast Asia/ Mideast	Fire Sleeve	Confidential
<input type="checkbox"/> Africa		
<input type="checkbox"/> East Asia (Japan/ South Korea)		
<input type="checkbox"/> Australia		
<input type="checkbox"/> Domestic		
<input type="checkbox"/> Others		



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Section 3: Supplier Management

3.1 Supplier Management		
Item	Content	Observations /Comments
1	Does the company establish and implement an effective suppliers' assessment procedure?	<input type="checkbox"/> Have the written procedures and followed records <input type="checkbox"/> Have the written procedures but no records <input checked="" type="checkbox"/> Have relevant records without written procedure <input type="checkbox"/> No written procedures or followed records <input type="checkbox"/> Other
2	Does the company have an updated list of approved suppliers?	<input type="checkbox"/> The approved suppliers list was updated in _____ <input type="checkbox"/> Have the written suppliers without approved signature or date. <input checked="" type="checkbox"/> Provided some suppliers names <input type="checkbox"/> No approved suppliers list <input type="checkbox"/> Other

Section 4: After-sales Service Capacity

4.1 After-sales Service Capacity		
Item	Content	Observations /Comments
1	Is there a procedure to conduct random product inspection after final packaging in place?	<input checked="" type="checkbox"/> Have clear standards and written inspection records <input type="checkbox"/> No written standards but had inspection reports <input type="checkbox"/> Have the procedures but no inspection records <input type="checkbox"/> It's not necessary to carry out the inspection <input type="checkbox"/> Other
2	Is there a clear procedure for handling customer complaints?	<input checked="" type="checkbox"/> Has the clear procedure and followed records <input type="checkbox"/> Has the procedure but no written records. <input type="checkbox"/> No written procedures or records. <input type="checkbox"/> Other
3	Can the finished/packaged product be traced by lot identification to the appropriate raw materials test reports?	<input checked="" type="checkbox"/> Have the procedures to trace the raw materials. <input type="checkbox"/> Can trace main materials <input type="checkbox"/> Can trace production date. <input type="checkbox"/> Can't trace products <input type="checkbox"/> Other
4	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)?	<input checked="" type="checkbox"/> Has the clear procedure and followed records <input type="checkbox"/> Has the procedure but no written records. <input type="checkbox"/> No written procedures or records. <input type="checkbox"/> Other



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Part C: Product Research & Development Capacity

1.1 Product Research & Development Capacity	
The amount of R&D and relevant working experience.	<input type="checkbox"/> within 1 year staff <input type="checkbox"/> 1-5 years staff <input type="checkbox"/> 6-10 years staff <input checked="" type="checkbox"/> over 10 years 1 staff Total 1 engineer
What is the main job responsibility for R&D engineers?	They take responsibilities of R&D and supported production scene & installation after service
Is there any relevant design input, output, review, verification and validation documentation available for auditor to review?	YES
Is there any special software or instrument used by the R&D staffs during the design process of new products? If yes, please list the main software or instrument.	YES CAD
Does the company have an effective design change control procedure in place?	YES
Please list the patent certificates and qualification license.	Nil



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Part D: Management System and Product Certification

1.1 Management System and Product Certification	
Management system certification	<input checked="" type="checkbox"/> Others Scope: Written management procedures are available in company
Product certification	<input type="checkbox"/> CE <input type="checkbox"/> UL <input type="checkbox"/> CCC <input type="checkbox"/> RoHS <input type="checkbox"/> FCC <input type="checkbox"/> Others <input checked="" type="checkbox"/> NIL
Test reports for raw materials	<input checked="" type="checkbox"/> RoHS Certificate Name: RoHS NO.: A2210224798101001 Product Name: Hightemperature and fire resistant fiberglass sleeves Model: Rust Red Standard: IEC 62321-5:2013 Issued by: CTI Issue Date: 17 Jan.,2021 <input checked="" type="checkbox"/> Reach Certificate Name: Reach NO.: A2210224798102001 Product Name: Hightemperature and fire resistant fiberglass sleeves Model: Rust Red Standard: EC NO 1907/2006 Issued by: CTI Issue Date: 19 Jan.,2021 <input type="checkbox"/> Others <input type="checkbox"/> NIL



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Part E: Production Capacity & Quality Control

Section 1: Production Capacity

1.1 Production Workflow Chart



1.2 Products Situation (Top three Product Categories)

Product	Price range	Min. order quantity	Top monthly output	Average monthly output	Total in 2022
 Fire Sleeve	Confidential	500 meters	Confidential	Confidential	Confidential

1.3 Main Facilities

Picture	Facility name	Brand or Country/Region of origin	Target Value/machine*day	Quantity
	Wovening Machine	China	Confidential	20



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Section 2: Production Process Control

2.1 Production Process Control		
Item	Content	Observations /Comments
1	Product R&D capacity	<input checked="" type="checkbox"/> Own brand <input checked="" type="checkbox"/> ODM <input checked="" type="checkbox"/> OEM
2	Are the environmental conditions, such as tidiness and cleanliness being controlled and suitable for the operation performed?	<input type="checkbox"/> Very tidy <input checked="" type="checkbox"/> Normal <input type="checkbox"/> Need to improve <input type="checkbox"/> Very poor
3	Are the necessary items /documents provided at appropriate location and under control?	<input checked="" type="checkbox"/> Work Instructions /procedures <input checked="" type="checkbox"/> Workmanship standard /acceptance <input checked="" type="checkbox"/> Golden sample /Approval sample <input type="checkbox"/> Product picture <input type="checkbox"/> Verbal by workshop director
4	Are written instructions available for incoming material inspections /testing? Is the relevant record maintained?	<input type="checkbox"/> Has instructions and uniformly followed <input type="checkbox"/> Has instruction but no written records <input checked="" type="checkbox"/> Materials checked by storage staff
5	Are written inspections /testing instructions available for finished products? Is the relevant record maintained?	<input type="checkbox"/> Have instructions and uniformly followed <input type="checkbox"/> Have instruction but no written records <input checked="" type="checkbox"/> Finished product checked by packing staff
6	What type of inspection is used for finished products?	<input checked="" type="checkbox"/> Random inspection <input type="checkbox"/> Visual inspection <input checked="" type="checkbox"/> Function inspection <input checked="" type="checkbox"/> 100% inspection <input checked="" type="checkbox"/> Visual inspection <input type="checkbox"/> Function inspection
7	Are non-conforming units clearly marked/ segregated to prevent accidental dispatch?	<input checked="" type="checkbox"/> Marked and segregated <input type="checkbox"/> Segregated but not marked clearly <input type="checkbox"/> Not found on site
8	How are the non-conforming units handled?	<input checked="" type="checkbox"/> Repaired and re-inspection <input checked="" type="checkbox"/> Picked out <input type="checkbox"/> Used under control <input type="checkbox"/> Others



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Part F: Financial Position

Section 1: Financial Data

1.1 Income Statement				
Item	Content	2020	2019	2018
1	Operating revenue	N/A	N/A	N/A
2	Operating cost	N/A	N/A	N/A
3	Gross profit	N/A	N/A	N/A
4	Operating profit	N/A	N/A	N/A
1.2 Balance Sheet				
Item	Content	2020	2019	2018
1	Cash and cash equivalents	N/A	N/A	N/A
2	Total current assets	N/A	N/A	N/A
3	Total current liabilities	N/A	N/A	N/A
4	Total assets	N/A	N/A	N/A
1.3 Cash Flow From Operating Activities				
Item	Content	2020	2019	2018
1	Cash received from sales of goods or rendering of services	N/A	N/A	N/A
2	Sub-total of cash inflows	N/A	N/A	N/A
3	Sub-total of cash outflows	N/A	N/A	N/A



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SGS-CSI Standards Technical Services Co., Ltd.
Consumer and Retail Services

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中国·南京·秦淮区光华路1号紫金白下创业特别社区4号楼B幢5楼 邮编: 210014 t (86-25) 87128385 f (86-25) 83407773 e as.cn@sgs.com

Section 2: Key Performance Indication

2.1 Key Performance Indication				
Item	Content	2020	2019	2018
1	Operating revenues year-on-year rise (OR in this year- OR in last year) / (OR in last year)	N/A	N/A	N/A
2	Gross Margin Gross profit/ Operating revenues	N/A	N/A	N/A
3	Current ratio Current assets / Current liabilities	N/A	N/A	N/A

Section 3: Banking

3.1 Banking		
Item	Content	Comments
1	Opening bank	N/A
2	A/C No.:	N/A
3	The credit level evaluated by bank	N/A

Section 4: Product Insurance

4.1 Product Insurance				
Certification	Insurer	Number	Product	Expiry date
N/A	N/A	N/A	N/A	N/A



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Part G: Working Environment

Section 1: Working Environment

1.1 Welfare Benefits		
Item	Content	Observations /Comments
1	Does the company have effective procedures to verify the age of staff at the time of recruitment?	<input checked="" type="checkbox"/> Has written procedure and keeps adequate age documents of workers <input type="checkbox"/> Has written procedure but doesn't follow records <input type="checkbox"/> Hasn't written procedure or follows records
2	Do all workers sign employment contracts with the factory?	<input checked="" type="checkbox"/> All workers sign employment contracts <input type="checkbox"/> Some workers sign employment contracts <input type="checkbox"/> Only management staff sign employment contracts <input type="checkbox"/> No staff sign employment contracts
3	Is statutory contribution required for all employees' social insurance (e.g. health insurance, unemployment insurance, accident insurance etc.) paid for by the enterprise?	<input checked="" type="checkbox"/> All workers have social insurance. <input type="checkbox"/> Some workers have social insurance <input type="checkbox"/> Only management staffs have social insurance <input type="checkbox"/> No staff have social insurance
4	Does the company have a clear and effective policy on working hours, rest and vacations? If does, please list it.	<input checked="" type="checkbox"/> All staffs work kept to the policy <input type="checkbox"/> Most of the time it keeps to the policy except midseason. <input type="checkbox"/> Usually needs overtime. <input type="checkbox"/> No relevant records for working hours Describe the working hours: 8 hours/day, 6 working days/week
5	Does the company pay extra remunerations for all overtime work?	<input checked="" type="checkbox"/> For all overtime work. <input type="checkbox"/> For official holidays <input type="checkbox"/> For official holidays except weekend. <input type="checkbox"/> No extra remunerations for overtime.
6	Does the company have dormitories for staff? If yes, please describe the condition.	<input type="checkbox"/> Provide dormitories for all staff <input checked="" type="checkbox"/> Provide dormitories for workers <input type="checkbox"/> Provide dormitories for management staff <input type="checkbox"/> No dormitories were provided. Describe the condition: 2 people per room
1.2 Labor Protection		
Item	Content	Observations /Comments
1	Are there uniforms for all staff in company?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
2	Is the emergency medical supplies enough and easily used in workshop?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
3	Does the company arrange health and safety training for new workers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
4	Do the workers have the appropriate protective equipment during operation in workshop? Such as gloves, masks.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
5	Is there training needed and carried out for fire protection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other



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Part H: Energy Saving and Emission Reduction

Section 1: Environmental Management

1.1 Environmental Management		
Item	Content	Observations /Comments
1	Environmental Management System	<input type="checkbox"/> ISO 14001 Certificate <input type="checkbox"/> Cleaner production management <input checked="" type="checkbox"/> NIL
2	Environmental Impact Assessment	<input checked="" type="checkbox"/> The Report of Environmental impact assessment is approved by EPA xuancheng city in 2021. <input type="checkbox"/> NIL
3	Check and Acceptance of Completed Constructive Projects	<input type="checkbox"/> The Report Completed Constructive Projects Inspection and Acceptance is approved. <input checked="" type="checkbox"/> NIL
4	"Three Simultaneity" for Environmental protection	<input type="checkbox"/> The Report of "Three Simultaneity" for Environmental protection Inspection and Acceptance is available. <input checked="" type="checkbox"/> NIL

Section 2: Water, Gas and Noise Control

2.1 Water, Gas and Noise Control		
Item	Content	Observations /Comments
1	Water-intaking	<input type="checkbox"/> Water-intaking license <input type="checkbox"/> No water-intaking license <input checked="" type="checkbox"/> No water taken from natural water body
2	Waste water	<input type="checkbox"/> Water-draining license or contract <input type="checkbox"/> Having carried out waste water treatment before draining <input type="checkbox"/> Having carried out waste water monitoring and the result of which being within the standard limit <input checked="" type="checkbox"/> No detail activities were found
3	Emission to air	<input checked="" type="checkbox"/> Air pollutant emission license <input type="checkbox"/> Having carried out air pollutant emission monitoring and the result of which being within the standard limit <input type="checkbox"/> No detail activities were found to reduce emission to air
4	Classification and Recycling for solid waste	<input checked="" type="checkbox"/> Having applied trash classification recycling <input type="checkbox"/> Having special warehouse for hazardous waste <input type="checkbox"/> No detail activities were found
5	Noise	<input type="checkbox"/> The company carried out noise monitoring and the result of which being within the standard limit one time per year <input checked="" type="checkbox"/> No detail activities were found



Part J: Photos

Section 1: Photos of Documents

1.1 Photos of Documents

Description: Business License



Description: Export License



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Section 2: Photos of Company

2.1 Photos of Company and Product Sample

Description: Company Gate



Description: Office



Description: Workshop



Description: Workshop



-- End of the Report --

